



Aldershot School

GENERAL STUDENT/PARENT INFORMATION LAST UPDATED ON JULY 10, 2017

ALDERSHOT VISION

Aldershot is an inclusive environment that develops and challenges individuals to learn and live respectfully and responsibly in a global community.

Note: The term parent is used throughout this document to refer to the legal guardian of any student under 18 years of age.

ACADEMIC RECOGNITION

The staff of Aldershot encourages and formally recognizes academic excellence in a number of ways.

SUBJECT RECOGNITION AWARDS	HONOUR SOCIETY
Grades 7 to 12 Subject Awards Grades 7 and 8 students will receive their awards at a June awards ceremony. Grades 9 to 12 achieving the highest mark in each subject will be presented with Recognition Certificates at the annual Awards Night in the fall.	All grades 9-12 students achieving first class honours (over 80%) in a minimum number of credits over both semesters are given an Honours Certificate at Awards Night. The criteria are as follows: <u>Average of 80% or better in:</u> Grades 9 & 10 - 8 credits Grade 11 - 7 credits Grade 12 - 6 credits

ACCIDENTS AND ILLNESS

- a) All accidents occurring on school property or during school activities must be reported to the main office. If necessary, parents will be notified.
- b) If a student becomes ill during the school day, the student must report to the main office where arrangements will be made for the student to go home. Parents will be contacted if an under age student is to be sent home.

DRESS GUIDELINES

Aldershot co-creates dress guidelines with teachers, parents and students. In developing or reviewing these guidelines, we base our decisions on the following principles:

- Safety, civility and respect
- Self-worth and self-discipline
- Cleanliness and hygiene
- Appropriateness to the learning environment

Inappropriate dress:

- a) Refers to logos, sayings and pictures that address or display:
 1. Sexual content
 2. Substance abuse
 3. Race or gender discrimination
 4. Profanity
 5. Violence
 6. Other content deemed inappropriate for the school

- environment in the judgement of the Principal
- b) Refers to a style of dress, grooming, accessory or particular items of cloth that is deemed unsuitable for the school environment in the judgement of the Principal.

ECOSCHOOL

As an environmentally conscious school, with 'ecoschool' certification, we encourage all students, staff and our community to keep our building and school grounds clean. Please put recycling and garbage in the appropriate containers provided and help us pick up litter. Although our facility is not new, the staff and students take pride in maintaining a clean, positive educational environment.

EXTRA CURRICULAR ACTIVITIES

As a staff, we believe strongly in the positive benefits of students involved in co-curricular activities, but this involvement should be in conjunction with successful classroom achievement. Therefore, students must be attending and achieving in all classes before they have the privilege of participating on school teams or in other co-curricular activities. If the students' achievement or attendance is unsatisfactory, they may be removed from the team or the activity until attendance or achievement improves

FIELD TRIPS/ATHLETIC EVENTS/EXCURSIONS

Students who participate in school trips and events must remember that they are representatives of Aldershot School and, as such, must conduct themselves appropriately. Failure to do so will result in loss of this privilege. Students are expected to meet with their teachers well in advance of their absence to discuss a plan for making up work, assignments and tests.

GYM USE

Students may not use the gym or physical education equipment without teacher supervision. Students must complete the medical form prior to participating in sports and they **MUST** tell a teacher if they have any medical condition that may be aggravated by participation in an activity in the gym or on the playing fields.

LATE TO SCHOOL/CLASS

It is each student's responsibility to arrive on time for every class.

Elementary & Secondary students arriving late to school during any period go immediately to the main office to sign in. They then go directly to class. Students should expect to make up any time missed

as assigned by their teacher. Students who are chronically late will be referred to the Vice-Principal.

LEAVING SCHOOL DURING THE DAY

If students know in advance they must leave school during the day, they are required to bring a note or appointment card to the office where a secretary will record the absence. If students need to leave school for some unforeseen reason they are also required to report to the office to obtain permission and be signed out. If students are absent for part of a day, parents are required to call the school so the student is not reported as skipping classes. A note or a parent phone call is required upon their return to school.

LOCKERS

Once you have an assigned locker you must not change lockers without permission from the office. Lockers are the property of the school and as such must be treated with care and respect. Students should keep their lockers locked at all times. **COMBINATIONS SHOULD NOT BE GIVEN TO OTHER STUDENTS.** The school cannot assume responsibility for losses that occur from school lockers. The school reserves the right to inspect lockers at any time. All locker numbers and combinations must be recorded in the office. Use Dudley locks only.

LOST AND FOUND

Lost and found items are stored in a box in the main office. The items are kept until the end of January and end of June. After that time, any useful clothing items will be donated to charity.

PERSONAL BELONGINGS

It is strongly recommended that large amounts of money or personal belongings of value not be brought to school. When in the physical education area, it is imperative that students lock any personal items in their locker. **NEVER LEAVE CELLPHONES OR VALUABLES IN THE CHANGEROOM!!!** The school is not responsible for lost or stolen items.

PROHIBITED ARTICLES

Be aware that articles such as pocket knives, Swiss Army knives, Vapes, any other drug paraphernalia or any other piece of potentially harmful equipment must not be carried or kept in a student's backpack or locker.

SMOKING POLICY

NOTE: Grades 7—8 students are not allowed in the Smoking Area.

What is The Law?

No person shall smoke or hold lighted tobacco on school property as defined by the Education Act and Smoke Free Ontario Legislation (Sec. 9)

What is “School Property”?

- School property ends on the east, south and west sides of the school at the chain link fence surrounding the perimeter of the school.
- School property also ends adjacent to Fairwood Place on the north side of the school.
- As school property includes all parking areas, students are not to smoke on the asphalt surfaces of the parking lot. This includes the interior of cars.

Where can students smoke?

We would prefer that no one smokes at school. However, students can smoke only beyond the fence of the southeast parking lot. Students must make sure that any other area where they smoke is off school property, not on private property or a roadway.

A student who smokes or holds lighted tobacco outside the school but on school property will receive a one-time warning letter sent to their parent/guardian if under 18, or to the student if they are over 18. Subsequent offences can include suspension from school!! Our property is monitored by Public Health Inspectors who can issue fines for smoking on school property.

SKATEBOARDS/SCOOTERS/ROLLERBLADES/BICYCLES

Students are not permitted to use scooters, skateboards, rollerblades and bicycles on school property with the exception of arriving at or leaving school.

TEXTBOOKS, PROPERTY & EQUIPMENT

All school texts and equipment are the property of Aldershot School. Students who lose or damage school property will be asked to pay the replacement cost or necessary repairs. Students must return the same textbook that was issued to them. If materials are not returned students must provide a cheque to cover the cost of replacing lost textbooks or library books.

VOLUNTEERS

The offering of all extra-curricular activities is dependent on staff and community volunteers. A Halton Regional Police Service Criminal Record Check and Vulnerable Sector Screening and the school volunteer information sheet must be completed by all volunteers. Please contact the main office for more information.